
	<b>DAKSHIN GUJARAT VIJ COMPANY LIMITED</b> <b>CIN U40102GJ2003SGC042909</b> <b>Regd. &amp; Corporate Office: "Urja Sadan", Nana Varachha Road,</b> <b>Kapodra Char Rasta, Surat - 395 006</b>		
	<b><u>SURAT RURAL DIVISION (O&amp;M)</u></b> <b>Opp. "Urja Sadan", Corporate office,</b> <b>Nana Varachha Road, Kapodara Char Rasta, SURAT-395 006</b>		
	Ph No : 0261-2804351	e-mail : <a href="mailto:eesuratrural@gmail.com">eesuratrural@gmail.com</a>	
	Toll Free No: 1800 233 3003	Website: <a href="http://www.dgvcl.com">www.dgvcl.com</a>	

**DGVCL/ SRD/E-TENDER/2026-27/ No:26**



## **TENDER DOCUMENT**

### **FOR**

**"Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, HI Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27."**

**The Executive Engineer (O&M),  
Surat Rural Division, Dakshin Gujarat Vij Company Ltd.**

**Opp. "Urja Sadan", Corporate office,  
Nana Varachha Road, Kapodara Char Rasta, SURAT-395 006**

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### NOTICE INVITING TENDER

**DGVCL/ SRD/E-TENDER/2026-27/ No:26**

Executive Engineer, DGVCL, Surat Rural Division Office invites On-line Tender for Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, Hi Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27. Tender Papers & Specifications may be downloaded from web site <https://tender.nprocure.com> (To view, down load and on-line submission) and DGVCL web site [www.dgvcl.com](http://www.dgvcl.com) (To view & down load only). **The Tender, Tender Fee & EMD amount must be submitted in online form only.** (Bank Details for the same are attached herewith) "NO COURIER SERVICE OR HAND DELIVERY" will be allowed.

1	Tender No. / Type of Tender	<b>26</b>
2	Tender Item	Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, HI Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27.
3	Estimated Cost	<b>Rs. 2808555.91</b>
4	Tender Fees (Non Refundable) with 18% GST	<b>Rs.1180.00</b>
5	Earnest Money Deposit	<b>Rs.40000.00</b>
6	Date & Place of Pre-Bid Meeting(If required)	<b>Date: 01.07.2026 on 12:00 PM &amp; address</b> <b>(Your queries to this office should reach before Date: : 30.06.2026 on 12:00 PM)</b>
7	Last Date of On Line(E-Tendering) submission of Tender ( Between > 7 to 21 days)	<b>Date : 09.07.2026 on</b> <b>Time : Up to 16.00 Hrs.</b>
8	Last Date of submission of Tender Fee & EMD	<b>Date : 09.07.2026 on</b> <b>Time : Up to 16.00 Hrs.</b>
9	Date of opening of Preliminary Stage (Tender Fee & EMD)	<b>Date : 10.07.2026 on</b> <b>Time : Up to 11.00 Hrs.</b>
10	Tentative Date of opening of Technical Bid	<b>Date : 10.07.2026 on</b> <b>Time : Up to 12.00 Hrs.</b>
11	Tentative Date of On line Opening of Price Bid	<b>Date : 13.07.2026 on</b> <b>Time : Up to 15.00 Hrs.</b>
12	Validity of Tender	Maximum period of <b>180</b> Days
13	Work Completion Period / Time Limit	12 Months(As per quantum of work)

**DGVCL GSTIN No. is 24AABCD8912C1Z3.**

**Every Bidder has to inform their GSTIN No. at the time of payment of applicable fees.**

**IMPORTANT:**

- a. Interested Bidders can view these tender documents online. The bidders who are interested in bidding in these tenders can download tender documents from website <https://tender.nprocure.com> and [www.DGVCL.com](http://www.DGVCL.com)

Bidders, who wish to participate in this tender, will have to register on <https://tender.nprocure.com> Further, Bidders who wish to participate in online tenders will have to procure Digital Certificate as per Information Technology Act-2000 using which they can sign, their electronic bids. Bidders can procure the same from GNFC, Ahmedabad, who are licensed certifying authority by Government of India and they will assist them in procuring the same as below mentioned address. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

**n) Code solutions-A SURAT RURAL DIVISION of GNFC Ltd.,  
301, GNFC Info tower, S.G. Road, Bodakdev  
Ahmedabad – 380054 (Gujarat)  
Toll Free: 1-800-233-1010 (Ext. 501, 512,516, 517, 525)  
Phone No. 079-26857315 / 316 / 317  
Fax: 079-26857321 / 40007533  
Email: [nprocure@gnvfc.net](mailto:nprocure@gnvfc.net)**

- b. **However, no physical documents required if payment of tender Fee and EMD made through, RTGS & NEFT (upload receipt online on <https://tender.nprocure.com> ).**
- c. Further bidders are requested to submit price bid (Schedule: B) on-line only and not to submit the price bid in physical form. This is mandatory. If price bid is submitted in physical form, such offer shall be out rightly rejected.
- d. It is mandatory for all the bidders to submit their tender documents with all relevant documents as desired in participation of this bid through on-line (e-tendering) in schedule time. If tender documents with all relevant documents submitted in physical form, in that case the online submitted documents shall be considered.
- e. **Bidders should be in touch with websites <https://nprocure.com> & [www.dgvcl.com](http://www.dgvcl.com) for intimation regarding revision/corrigendum/Amendment in tender till due date of online submission and thereafter. No separate information shall be sent in this regards and also not publish in newspaper. The directives and amendments issued by DGVCL will have superseding effect to relevant section and specifications.**
- f. Any technical questions, information & clarification that may be required pertaining to this inquiry should be referred to Executive Engineer Surat Rural Division Office, "Dakshin Gujarat Vij Company Limited"
- g. DGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.

**h. Bank Details:**

**Bank Name: Bank of Baroda**

**Account Name: DGVCL RURAL DIV SURAT**

**Account Number: 93330200001026**

**IFSC Code: BARB0DBNVAR**

**[Note-It is compulsory to mention Tender ID and Bidder name in reference for transaction confirmation purpose of Tender Fee & EMD. Received online]**

(A) Guarantees issued by the following banks will be accepted as SD/EMD on permanent basis:

❖ All Nationalized banks.

(B) Guarantees issued by following Banks will be accepted as SD for period up to March 31 MARCH 2026. The validity cut-off date in GR is with respect to date of issue of Bank Guarantees irrespective of date of termination of BG.




Sr No	Name of bank	Sr No	Name of bank
1	AXIS BANK	22	South Indian Bank
2	AU Small Finance Bank	23	Standard Chartered Bank
3	Bandhan Bank	24	Tamilnad Mercantile Bank
4	Barclays Bank	25	Utkarsh Small Finance Bank
5	City Union Bank	26	YES Bank
6	CSB Bank	27	Ahmedabad Mercantile Co-op. Bank
7	DBS Bank India Limited	28	NutanNagrikSahkari Bank Ltd.
8	DCB Bank	29	Rajkot NagarikSahakariBank Ltd.
9	Equitas Small Finance Bank	30	SaraswatCo-Operative Bank Ltd
10	ESAF Small Finance Bank	31	SBPP Co-operative Bank Ltd.
11	FEDERAL Bank	32	SVC Co-Operative Bank Ltd
12	HDFC Bank	33	The Cosmos Co-op Bank Ltd.
13	HSBC Bank	34	The Gujarat State Co-operative Bank
14	ICICI Bank	35	The MehsanaUrban Co-Op. Bank
15	IDBI Bank	36	The SuratDistrict Co-op Bank
16	IDFC First Bank	37	The Surat People's Co. Op. Bank Ltd
17	Jammu and Kashmir Bank	38	The KalupurCommercial Co-op. Bank
18	Jana Small Finance Bank	39	The PanchmahalDistrict Co-operative Bank
19	Karnataka Bank	40	The Baroda District Co-operative Bank
20	KarurVysyaBank	41	Baroda Gujarat Gramin Bank
21	Kotak Mahindra Bank	42	SaurashtraGramin Bank

If payment make through RTGS/NEFT to the above account then share your UTR No. To the E-Mail ID:[eesuratrural@gmail.com](mailto:eesuratrural@gmail.com) Also quote your name & amount paid.

**You have to compulsory inform to detail regarding Online payment of tender fee and EMD at This office on E-Mail ID: [eesuratrural@gmail.com](mailto:eesuratrural@gmail.com)**

**Executive Engineer  
DGVCL, Surat Rural Division**

**Download Tender Documents in (PDF Format) which consists of:**

-  **Schedule - A**
-  **Technical Bid**
-  **Price Bid**

To view the PDF file please use “Acrobat Reader” software which can be downloaded from “Adobe “website.

**NOTE:**

In case bidder needs any clarification or if training required for participating in online tender, they can contact the following office:

(n) Procure Cell

(n) Code solutions- GNFC Ltd.,

301, GNFC Info tower, S.G. Road, Bodakdev

Ahmedabad - 380054 (Gujarat)

Toll Free: 1-800-233-1010 (Ext. 501, 512, 516, 517, 525)

Phone No. 079-26857315 / 316 / 317

Fax: 079-26857321 / 40007533

Email: [nproucre@gnfc.net](mailto:nproucre@gnfc.net)

Other terms & conditions are as per tender documents

**Qualifying Criteria :**

1. The bidder have to pay tender fee.
2. The bidder have to pay EMD.
3. The bidder having successfully completed the work of similar nature during last 7 years ending last day of previous to the one in which application are invited. The bidder have to submit the copy of order issued and completion certificate of owner. (Similar work means HT/LT/TC erection and maintenance related works).
4. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost. The bidder has to submit the copy of last three financial years I.T returns or C.A audited report.
5. The experience having successfully completed similar works during last 7 years ending last day of previous to the one in Reputed organization means Central PSU/State PSU/ (Central/State/Local) which application are invited should be either of following :

- A. Three similar completed works costing not less than the amount equal to 40 % of the estimated cost.

OR

- B. Two similar completed works costing not less than the amount equal to 50 % of the estimated cost

OR

- C. One similar completed works costing not less than the amount equal to 80 % of the estimated cost

(Similar works means HT/LT/TC erection and maintenance related works, Work Order Copy & Form-3A duly certified by authority to be submitted in online copy)

6. The bidder should possess Electrical Contractor license issued by the Office of Govt. of Gujarat. The contractors outside of Gujarat State must have to take approval from Government of Gujarat for Electrical Contractor license.

7. The bidder having P.F. code no. and PAN No. GST Certificate and latest last three year turn over copy (C.A. Certified copy) must upload with tender.

8. The bidder have to submit the copy of latest solvency certificate issued by any nationalized/schedule bank amounting 20% of estimated cost.

9. The bidder have to submit the copy of **GST registration certificate.**

**10. The bidder who will quote the work execution charge less than Zero (0) % of estimated cost will be rejected.**

11. The bidder has to submit the labour license issued by Government if applicable

**12.** L-1 will be decided as per techno- financial evaluation as under.

**13.1** If there are more than one L-1 bidders then the bidder whose total amount of orders completed satisfactorily is more shall be considered as L-1.

**13.2** Satisfactory work completion certificate shall only be considered for the experience.

For order under execution, work under process amount ending last day of month previous to the one in which bids are invited will be considered.

**13.3** The Bidders shall submit documentary evidences in support of all above Qualification criteria, failing which the bid will be rejected.

**Following documents only are to be submitted in ONLINE form:**

**1) Tender Fee and EMD :**

Tender fee, EMD, List of similar type's orders executed during last 7 years, PF No, GST No, IT returns, PAN Card, Work completion details.

DGVCL reserves right to reject any OR all tenders without assigning any reasons thereof.

**2) Price Bid:**

The price bid must be submitted strictly as per Schedule-B. The Price bid must be opened as per the specified time and date of opening of the price bid.

**Bidders must submit Price Bid and technical bid On-Line only and not in physical form.**

Any technical question, information and clarification that may be required pertaining to this inquiry should be referred to Executive Engineer (O&M) DGVCL, Surat Rural division office, Surat. DGVCL reserves the right to reject any or all tenders without assigning any reasons thereof.

The bidder must also submit the list of ongoing works along with name of owner, name of work, order amount, commencement date, time limit, due date of completion and expected date of completion.

The bidder has to submit the list of cleaning machinery owned by him.

The time limit of contract shall be 12 months and is extendable by the authority in case required by the DGVCL for further 12 months without obtaining of any confirmation from contractor. The DGVCL reserves the right to terminate the contract at any time without assigning any reasons by giving 30 days' notice in written.

The EMD and tender fee will be accepted only by RTGS/NEFT of any nationalized/Schedule bank, situated at Surat, drawn in favour of "DGVCL". NO UPI Payment accepted as tender fee and EMD. Tender without tender fee and EMD shall be rejected.

**NOTE:-**

1. All taxes like welfare cess and any other taxes including works contract tax etc. in respect of this contract and also any statutory variation in future towards above mentioned taxes & any other taxes if levied in future by statutory authority applicable to the this contract shall be payable by the contractor and DGVCL will not entertain any claim whatsoever in this respect.

**The rates will be "Excluding the GST".**

2. Contractor shall have to arrange for following minimum skilled persons and strength for cleaning work daily for execution of works subject to the deployment.

Sr.No.	Details.	Nos.of persons.
1.	skilled persons under Surat Rural division	13

skilled persons shall behave with good manners.

3. Whenever contractor fails to arrange for skilled persons, recoveries shall be affected from the due bill/payment of the contractor additional to actual working day of persons at following rate for person's strength arranged less then specified as above. This recovery shall be effective only on working days except public holidays & weekly off.

Sr.No.	Details.	Recovery Rate.
1.	skilled persons	Rs. 900.00 per day per person + tax.

**Signature of Contractor**  
With seal

**Executive Engineer.(O&M),  
D.G.V.C.L., Surat Rural Division.**

## **DGVCL, Surat Rural Division Office.**

### **SPECIAL CONDITION OF CONTRACT:-**

**Tender for the work of: - Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, HI Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27.**

**Name of Contractor:-** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and conditions of the Tender contract for works as applicable and in default thereof forfeit and pay to the DGVCL the sum of Money due.

2. The full value of the "Earnest Money deposit" paid herewith should be absolutely forfeited to the DGVCL should I/we do not deposit the full amount of specified security deposit.

**Signature of Contractor**

**Executive Engineer (O&M),  
D.G.V.C.L., Surat Rural division.**



## **DGVCL Surat Rural Division office.**

**NAME OF WORKS: - Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, HI Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27.**

### **NOTE:-**

#### **1. Rate**

DGVCL shall pay the bill every month as per agreed rate plus Government taxes applicable from time to time.

#### **2. Taxes**

Income tax and other taxes, if any in respect of Contractor income arising from this contract, shall be deducted at source as applicable.

#### **3. Terms of Payment**

The contractor shall submit the bills with copy of attendance sheet of skilled person signed by Engineer/officer incharge within 5 days on completion of each month.

#### **4. Price variation**

Labour wages are revised by labour department every year w.e.f. 1st April & 1st October. Price variation due to such increase/decrease shall be payable considering basic rate as on 01.04.2026 for skilled category Rs.534.50 as applicable from time to time.

#### **5. Security Deposit**

1. The bidder has to pay Security Deposit **5% of the order value** and it is to be paid in DD or online in favour of DAKSHIN GUJARAT VIJ COMPANY LTD., Surat on acceptance of order.
2. In case of any liability arising to the DGVCL on account of the default on your part in carrying out various functions, the same will be deducted while refunding security deposit.
3. No interest shall be paid by the DGVCL on Security Deposit.
4. The S.D. shall be refunded after satisfactory completion of the contract. The DGVCL reserves the right to recover any dues outstanding against the Tenderer from the S.D. or towards any loss caused to the DGVCL owing to negligence or default of the Tenderer, his servants or agents. The refund shall be done only on production of No Objection Certificate from the concerned officers.
5. If the contractor fail to pay SD then EMD will be forfeited.

#### **6. Penalty**

1. If work of the contractor found unsatisfactory, DAKSHIN GUJARAT VIJ COMPANY LTD. shall exercise its discretionary power to cancel the order, and penalty will be levied as per company's rules and regulation
2. If contractor fails to execute the order successfully or fails to execute the work it will be got completed through other agency and if required to pay higher rate, in that case, difference of rates will be recovered from the contractor.
3. If contractor fails to provide material as per "Annexure C" per items in unit on monthly basis, Payment of that particular item should be paid as per actual supplying of cleaning material as per approved rate.

#### **7. Legal aspects**

1. Agreement: As per company rules, contractor will have to enter into an agreement on Stamp Paper of Rs. 300.00 with the company in prescribed format before execution of work. The cost of stamp fees shall be borne by the Successful Tenderer.
2. The Tenderer will have to execute an Indemnity Bond on Stamp paper of Rs. 300/- at his cost before commencement of order stating that for any accidents or damages to the contractor's staff / equipments or any other persons/vehicle due to non observance of safety measures, DGVCL shall not be responsible.
3. In case of any dispute or any discrepancy, the decision of the E.E (O&M), DGVCL Surat, Surat Rural division will be final and binding to the Tenderer.
4. The Tenderer must follow all the rules, regulations and enactment of the Labour Laws relating to engagement of persons by him.
5. The contractor shall obtain comprehensive insurance policies for all his workers in respect of all the insurable liabilities under the workman Compensation Act Fatal Accident, Personal Injuries Act, Natural Hazardous, Riots/arson etc
6. The contractor shall obtain necessary license, registrations as legally required.
7. DGVCL shall entitle to recover full amount from contractor for expenses incurred on account of compliance of any statutory provision or breach of contract.
8. The contractor shall not sublet the contract to any other party. If it is found, subletting the contract, then S.D. will be forfeited and party will be black listed.
9. All disputes in connection with the Tender/Contract shall be subject to the jurisdiction of the court situated at Surat.

#### **8. Staff Employment:-**

The contractor shall employ adequate number of experienced staff at office for daily supervision and the maintenance of various registers and records required under the law and contract. The maintenance for supervision shall be admissible.

#### **9. Contractor to Indemnity the DGVCL Company:-**

The contractor shall indemnify the Company & every member officer & employees of the Company also. Engineer in charge his staff against proceedings claims, demands, and costs & expenses what so ever arising out of or in connection with the matters referred herein above elsewhere & against all actions. Proceedings claims, demand costs & expenses which may be made against the DGVCL or Government for or in respect of or formance of his obligation under the contract documents. The DGVCL shall not be liable for in respect of or in consequences of any accident or injury to any workmen or other person in the employment of contractor or his sub contractor & the contractor shall indemnify & keep indemnified The Company against all each damage & compensation & against all claims, demands, proceedings costs, charges & expenses what so ever in respect thereof in relation there to.

#### **10. Work compensation & employer's liability insurance:-**

Insurance shall be affected for all the contractor's employees engaged in the performance of his contract if any of the work is subject the contractor shall require the sub contractor to provide workmen's employees unless such employees are covered under the contractor's insurance.

**11. Site visit:** The bidder is advised to visit the site and examine the site conditions and the area. Where in the work is proposed to be carried out and to get his acquainted himself on his own responsibility for all information that may be necessary for quoting the tender bid and entering in to contract. All cash and liabilities arising out of the site visit shall be at bidder account

**12.** The DGVCL reserves the right to terminate this date of contract at any time during its pendency without giving notice of termination or any reasons thereof.

**13.** The DGVCL will be entitled to deduct directly from the bills, to be paid to the contractor any sum payable by you & which sum / sums the DGVCL is required to pay a principal employer on account of your default in respect of all liabilities referred to in above clauses.

**14.** Nothing in the contract document stated shall any wise constitute workmen/employee of the contractor / subcontractor as or to be workman/ employee of the power, or place obligation or liability in respect of any such workman/employee upon the DGVCL.

Note: The prevailing Act at the time of execution.

### **Scope of work**

The scope of work shall include but limited to patrolling surveillance coordination and site interaction to prevent third party damages pertaining to DGVCL Underground network in area of All Sub divisions under Surat Rural Division

Supervision and control of manpower is with contractor and all wages and reimbursements will be Made by service provider labour directly

- 1) Contractor has to provide 13 Nos. of skilled persons for different works. Maintain the reliever to ensure that the working of each person should be 8 hours and 26 days. No of persons can be increased/decreased as per requirement of Surat Rural Division Offices. Payment will be done as per day presence of skilled persons only. No extra payment will be done.
- 2) The above rate for 8 hours working in shift schedule as per DGVCL Requirements., Man power Deployment will be as per DGVCL Requirement, Contractor is bind to supply man power as per DGVCL Requirement, DGVCL should intimate the requirement in advance.
- 3) Major work of skilled persons include : Works on different softwares/Applications of DGVCL like E urja (CRM & other), E urja LT Billing, Geo Urja, Revanue related different works, Expenditure related different work, Meter testing related different works, Fault centre related works & all works given by Engineer/Officer Incharge.
- 4) Contractor will have to provide necessary PPE items: safety shoes, helmet, gloves, uniform & rain coats etc as per requirement of nature of work.
- 5) Contractor will have to raise the bill as per actual attendance of Skilled person. **Additional penalty may be applicable as above if the absent is more than 5% per month as per Engineer/Officer In charge representation.**
- 6) You will be solely responsible for control in all respect over Persons and directing them monitoring their performance rewarding them or taking any disciplinary action.
- 7) You have to get access Cards for your workers issued before start of work/deployment of workers at site You will ensure that you or your workers are allowed to work in DGVCL premises/site on behalf of DGVCL with identity Card issued by DGVCL HR Department only.
- 8) Sub-contracting of work will not be permitted under any circumstances. However if the contractor intends to outsource some part some part of the work being not of core competencies the same shall be outsourced with prior written consent of DGVCL in such cases DGVCL decision the sub-contracting be considered final.
- 9) You will abiding with all the applicable Govt. Rules and Regulations as they stand at present and as may be amended from time in future for this work including E.S.I., P.F Workmanship Compensation Act Shop & Establishment Act Factories Act and Building & other Construction

Workers Regulation Act etc any non-compliance in adherence of above Act/Law will at your cost and risk.

10) Contractor shall maintain all registers, documents, certificates; statements, returns, etc. required under various laws Government orders/notification application to the Contractors establishment.

11) Communication to DGVCL as per contingency plan in case of any accident during execution of job.

12) Contractor PAN No. & GST Registration No. Should be quoted on bill.

13) Contractor will be required to cover all your workers under Personal Accident Policy for Rs. 3, 00,000/- per worker and submit the same to the DGVCL HR office at the time of reporting before commencing of work.

14) The contractor shall ensure that all the near misses occurred during execution of the contract are reported time to time to DGVCL any hazard spotted while on job shall be reported to DGVCL for further mitigation. In case of unsafe act, safety intervention shall be done by contractor. Contractor shall also carry out the work place inspection of DGVCL's working site. Any incident / accident shall be reported to DGVCL as per incident reporting guidelines.

15) No child labour below 18 yrs of age shall be employed by the contractor during the execution of job.

16) Contractor's personnel shall not smoke or resort to misuse of drugs, medicines, tobacco or alcohol while on duty. Contractor shall also ensure that in no case the ability of his employees to carry out their assigned duty is impaired by use of the substances mentioned herein.

17) Safety aspects should be followed as per the norms of DGVCL.

18) Very high standard of OWNER's health, safety & environment management system shall be observed in the connected services by the contractor and workman engaged by the contractor.

19) Taxes including GST, if applicable, will be payable by the supplier in addition to Liquidated Damages/ All penalties.

20) The DGVCL reserve the right to terminate this contract immediately, for any breach by the contractor, of any terms and condition of this contract or for any reason deemed fit and proper by the DGVCL without paying any compensation thereof with seven days notice period however DGVCL is entitled for satisfactory services from contractor under this Contract beyond the said notice period also, until alternate arrangement in this respect is made by the DGVCL.

21) Force Majeure: DGVCL shall not be in default if failure to perform any obligation hereunder is caused solely by supervening conditions beyond the DGVCL reasonable control, including acts of God, civil commotion, strikes, acts of terrorism, labor disputes and governmental or public authority's demands or requirements.

22) Acceptance of this order implies and includes acceptance of all terms and conditions enumerated in this work order in the technical specification and drawings made available to you consisting of general conditions, detailed scope of work, detailed technical specification & detailed equipment, drawing.

## **15. General**

1. The E.E (O&M), DGVCL Surat Rural Division reserves the right to reject any OR all the tenders without assigning any reasons thereof.
2. PAN No. and GST may be shown separately (Xerox copy).
3. The Tenderer shall make his own arrangement for the Boarding and lodging of his Workers.
4. The contractor shall deploy only those personnel, who bear a good moral character, Behavior, health and pleasing personality.
5. The Tenderer shall ensure that representative on his behalf deputed by him should be in touch with E.E (O&M), DGVCL Surat Rural Division with regard to detailing of work etc.
6. The rates quoted by the Tender, the schedule of rates must include all charges of every type such as Fuel, Levies, Maintenance, Repairs, or contractor's servant / agent wages etc.

**Signature of Contractor**

**Executive Engineer (O&M),  
D.G.V.C.L., Surat Rural Division.**

**TERMS & CONDITIONS REGARDING INDUSTRIAL LAWS & OTHER RELATED MATTERS.**

**1. Wages to be paid & time of payment etc. by the contractor:-**

The contractor shall pay minimum of as per latest minimum wages act or as may be specified hereafter or rates fixed under the minimum wages act whichever is higher. The wages of every contract labour

employed by him under this contract shall be paid by him before the expiry of 7<sup>th</sup> day of the last of the month in respect of which the wages are payable (i.e. wages of month have to be paid him in the first week of the next month.) The payment shall be discharge in the presence of Management representative during the working hours in factory premises & the contractor shall get entries certificated in the register of wages by the representative of the Board. Any default will result in cancellation of contract forthwith or else the contractor shall be punishable to the extent of Rs. 100/- fine per each day.

## **2. LABOUR LAWS:-**

Person below age of 18 years shall not be employed for the work.

No female worker shall be employed in the night shift between 7 p.m to 6 a.m

Contractor shall maintain a valid labour license under the contract labour (Regulation & abolition) act for employing necessary manpower to be required by him. In the absence of such license the contact shall comply with as under.

**1.** Payment of contribution by way of employer's contribution towards provident fund, family pension scheme, Deposit linked insurance scheme, Administrative charges etc. at the rates applicable from time to time by Government of Gujarat / Government of India or other statutory Authority.

**2.** Provision of ereche if the female labour employed are more than 30 numbers.

**3.** License fee as prescribed under the control labour (Regulation & abolition) Act & rules frame there under depend upon the number of workmen employed by the contractor.

**4.** Payment of compensation in case of accident injury.

**5.** Identity cards as prescribed under the facilities act with photo affixed there to the same for identification.

**6.** Payment of retrenchment compensation notice pay & other liabilities as per industrial disputes Act. Any payment to the contractor's employees arising out of any claim or disputes under the industrial dispute act 1947 or any other labour laws.

## **3. Provident fund & Family pension scheme:-**

The contractor shall submit along with his bill (month wise) a statement regarding deductions against employees provident fund & family pension scheme in respect of each concerned against employee. Provident fund & family pension scheme at the rate of **8.33%** (or at the rate made applicable by the Government from time to time) of the wages. The contractor's contribution & his workers contribution towards provident fund, family pension scheme shall be deposited by the contractor with Regional provident fund commissioner, Ahmedabad.

## **4. Deposit Link Insurance:-**

The contractor shall have to deposit **0.5%** of the wages in respect of employees who is a member of the provident fund as the contribution to the Deposit link insurance scheme with Regional provident fund commissioner, Ahmedabad.

## **5. Administrative charges:-**

Administrative charges for monitoring provident fund A/C shall be deposited by the contractor with Regional provident fund commissioner, Ahmedabad at the rates applicable.

## **6. Workmen's compensation fund & employer's liability Insurance:-**

The contractor shall cover all his employees under workmen's compensation fund & under the liability insurance.

The contractor shall employ adequate number of experience staff at site for daily supervision & for maintenance of various register & records required under the law & contract. No payment for supervision shall be admissible.

## **7. Contractor to Indemnity the DGVCL Company:-**

The contractor shall indemnify the Company & every member officer & employees of the Company also. Engineer in charge his staff against proceedings claims, demands, and costs & expenses what so ever arising out of or in connection with the matters referred herein above elsewhere & against all actions. Proceedings claims, demand coats & expenses which may be made against the DGVCL or Government for or in respect of or formance of his obligation under the contract documents. The DGVCL shall not be liable for in respect of or in consequences of any accident or injury to any workmen or other person in the employment of contractor or his sub contractor & the contractor shall indemnity & keep indemnified The Company against all each damage & compensation & against all claims, demands proceedings costs, charges & expenses what so ever in respect thereof in relation there to.

**8. Work compensation & employer's liability insurance:-**

Insurance shall be affected for all the contractor's employees engaged in the performance of his contract if any of the work is subject the contractor shall require the sub contractor to provide workmen's employees unless such employees are covered under the contractor's insurance.

The DGVCL reserves the right to terminate this date of contract at any time during its pendency without giving notice of termination or any reasons thereof.

The DGVCL will be entitled to deduct directly from the bills, to be paid to the contractor any sum payable by you & which sum / sums the DGVCL is required to pay a principal employer on account of your default in respect of all liabilities referred to in above clauses.

Signature of Contractor

**Executive Engineer (O&M)**  
**D.G.V.C.L., Surat Rural Division.**

### **Other Conditions**

1. Contract booklet of DGVCL for general terms and condition of this work is available for reference in the corporate office Surat and binding by the contractor. The contractor quoting for this tender is deemed to have gone through this book of contract booklet and so will be treated as binding of him.
3. The successful contractor has to execute an agreement with the DGVCL on stamp paper in Prescribed Performa of the company. The costs of stamp paper are to be borne by the contractor.
4. The successful contractor has to give indemnity bond on stamp paper in prescribed Performa of DGVCL. The cost of stamp papers is to be borne by the contractor.
5. The contractor employing more than 10 workmen on any day of preceding 6 months as contract labour shall be required to obtain requisite license at his own cost from the appropriate licensing officer before undertaking contract work. The contractor shall be solely liable and responsible for the compliance with the required under the contractor labour (Abolition Regulation) Act 1970 and rules there under.
6. DGVCL shall be at liberty to deny the entry to the contractor's person/personnel in dgvcl premises if there is complaint against his staff regarding misbehavior or misconduct displayed and in that case such type of person / personnel should be withdrawn immediately from the dgvcl's assignment on written request from dgvcl in charge /any authorized officer of the dgvcl.

Signature of Contractor

**Executive Engineer (O&M)  
D.G.V.C.L., Surat Rural Division.**



**NAME OF WORK: Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, HI Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27.**

## **PRICE BID**

- **ANNEXURE-A**
- **SCHEDULE-B**

### **Annexure A**

Note: Rate of Item No. 1 shall be derived after following calculations:

<b>Sr. No</b>	<b>Description</b>	<b>Rate (Rs.)</b>
1	Minimum Wages as on 01.04.2026 (Skilled Person/ 8 hour Service)+VDA(special allowance)	534.5000
2	P.F. @ 13.16% of Sr. 1	70.3402
3	Bonus @ 8.33% of Sr.1	44.5239
4	E.S.I. @ 3.25% of Sr. 1	17.3713
5	Gratuity/Leave @4.81 % of Sr 1	25.7095
6	Total (A) Sr 1 to 5 above	<b>692.4448</b>

### **Terms & Conditions**

- 1 Applicable GST shall be payable Extra on above rates.
- 2 Duty hours 8 hours (10.00 am to 6.00 pm) which may be changed as and when required.
- 3 Labour must behave with good manners.
- 4 Payment will be made within 15-20 days after submission of bill.

**Executive Engineer(O&M),  
D.G.V.C.L., Surat Rural Division.**

<b>Schedule-B</b>					
<b>Name of Work:</b> Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, HI Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27.					
<b>Item No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Rate (Rs.)</b>	<b>Unit</b>	<b>Amount</b>
1	Annual Rate Contract for Skilled Person for Office Related works of Surat Rural Division Office, Surat Rural Lab, HI Tech Lab and any other Sdn offices under Surat Rural Division for year 2026-27 works includes Any computer related works of offices, Meter testing relate works, Billing related works, fault center related works & all works given by Engineer/Officer Incharge				
	<b>(i) Total nos. of skilled Person/Year [ (i)13 X 26 X 12 = 4056 Nos ] Rate as per Annexure A ]</b>	4056	692.4448	Nos	2808555.91
	<b>Total</b>				<b>2808555.91</b>
<b>I /We agree to carry out the above work at _____% above in Rs.</b>					
<b>Total Amount without GST in Rs.</b>					
<b>Add GST @ 18% in Rs.</b>					
<b>Total Amount including GST in Rs.</b>					

**Note: The bidder who will quote the work execution charge less than Zero (0) % of estimated cost will be rejected.**

**Note: Apart from above mentioned works if other related work will be required then it will instructed by EIC.**

**Executive Engineer(O&M),  
D.G.V.C.L., Surat Rural Division.**